

**Board of Education Special Regular Meeting
December 20, 2016
7:00 a.m.
Administrative Office
956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

*Vicky French - President
Brian Swope – Vice President
Scott Bunting
Mike Coulson
Fred Curry*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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C. ROLL CALL – Mike Young

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on November 15, 2016 and the special board meeting on November 23, 2016.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

LEGISLATIVE AND OTHER TOPICS

PUBLIC PARTICIPATION

PRINCIPAL’S REPORT

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. November Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations:

- General
- Payroll

REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(continued)

3. Monthly Financials – Zanesville Community High School

Approve the November 2016 bank reconciliation and financial reports for the Zanesville Community High School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

4. Contract with Local Government Services Section of the Auditor of State (LGS)

Approve up to an additional 100 hours with the Local Government Services Section of the Auditor of State (LGS) to provide GAAP consulting services for FY16. The additional cost will not exceed \$5,000.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS

1. Interim Administrative Employment - Correction

Rate of pay for Sue Loader, Interim Assistant Principal at John McIntire Elementary, effective January 1, 2017 to reflect AP10 (0-4) from the appropriate salary schedule (prorated for the remainder of the 2016-2017 school year).

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

2. Employment – Certificated

Approve the following certificated personnel for the 2016-2017 school year, pending appropriate certification requirements and background checks.

Wendy R. Curtis – Intervention Specialist at Zanesville High School

Experience: 0 **College:** Muskingum University (MA)
Effective Date: 12/7/2016 **Amount:** MA+ 15 (prorated)

Adrian Williams – Intervention Specialist at National Road Elementary

Experience: 0 **College:** Muskingum University (MA)
Effective Date: 12/16/2016 **Amount:** MA (prorated)

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

3. Employment – Classified

Approve the employment of Stephanie Bunfill as an educational aide at National Road Elementary, effective December 7, 2016. Rate of pay will be step 0 from the appropriate salary schedule, pending proper certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

4. Supplemental Contracts

Approve the following supplemental contracts for the 2016-2017 school year.

First Name	Last Name	Sport /Building	Position	Exp	Class	Stipend 2016-2017
Doug	Smith	ZHS	Softball - Varsity Coach	0	VI	\$2,908.00
Doug	Smith	ZHS	Winter Fitness - Softball	0	X	\$808.00
Chelsie	Wright	ZHS	Softball – JV Coach	0	VIII	\$1,616

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

5. Employment – Substitutes

Approve the following substitutes, as and when needed, pending appropriate background checks for the 2016-2017 school year.

Substitute Teachers			
Linda Hamilton	Christina Hanifan		

Substitute Bus Drivers			
Fred A. Roush			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

6. Family Medical Leave of Absence – Certificated

Approve a paid (until days are exhausted) family medical leave of absence for Alexandra Andrews, teacher at Zane Grey Elementary, effective October 28, 2016 through December 16, 2016. Reason for leave is care of newborn.

Approve a paid (until days are exhausted) family medical leave of absence for Doug Zorne, teacher at Zanesville Middle School, effective November 29, 2016 through January 9, 2017. Reason for leave is care of newborn.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

7. Zanesville Community High School Employment – Permanent Substitute Teacher

Approve the Damian Ortiz as a permanent substitute teacher at Zanesville Community High School, pending appropriate certification and background checks for the remainder of the 2016-2017 school year, effective December 5, 2016. Rate of pay will be \$80.00 per day and paid by the Zanesville Community High School general fund. Prior approval was given at the Zanesville Community High School November Board Meeting.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

8. 21st Century and Title I After School Substitute Aide

Approve Katherine Schneider as a substitute aide, as and when needed, for 21st Century and Title I after school programs.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

9. Volunteers

Approve the following list of volunteers for the Zanesville City Schools for the 2016-2017 school year pending appropriate backgrounds checks.

Name	Building	Type Volunteer
Lakeshia Mayle	Zane Grey Elementary	Parent
Janelle Guentter	Zane Grey Elementary	Community
Jeannine Berry	Zanesville High School	Parent
Megann Knapp	John McIntire Elementary	Parent
Mary Arnold	John McIntire Elementary	Community
Robin Crawford	Zane Grey Elementary	Parent
Mary Estep	Zane Grey Elementary	Community
Kim Smith	Zane Grey Elementary	Community
Amanda Simon	John McIntire Elementary	Parent
Lauren Smith	John McIntire Elementary	Parent
Donna Thompson	Zane Grey Elementary	Community
Frank Tolbert	Zane Grey Elementary	Parent
Rhonda Todd	Zane Grey Elementary	Community
Lori Tewksbury	Zane Grey Elementary	Parent
Ebony Small	Zane Grey/Zanesville HS	Parent
Carry Yerian	John McIntire Elementary	Parent
Marlena Sims	John McIntire Elementary	Parent

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

10. Resolution For A Five Year Renewal Sponsorship of Zanesville Community School

WHEREAS, the Zanesville Board of Education has received from the Superintendent a recommendation that is in the best interest of the school district and students to renew the sponsoring of The Zanesville Community High School (IRN 009148) for a five year period August 2017 through July 2022.

WHEREAS, Zanesville Board of Education believes that there is a current and continuing need within the district boundaries and adjacent school districts for a comprehensive educational program, tied to the state and national standards which can be delivered through on-site distance learning and site-based instruction for students in grades nine through twelve.

BE IT THEREFORE RESOLVED, that the Zanesville Board of Education does hereby enter into a renewal agreement to continue to sponsor The Zanesville Community High School (IRN 009148), in accordance with the modified plans contained within the Community School Contract.

BE IT FURTHER RESOLVED, that the Superintendent develop and submit to the Ohio Department of Education the revised Comprehensive Service Agreement between the Zanesville Board of Education and The Zanesville Community High School (IRN 009148).

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

11. Resolution for Modified Current Five Year Sponsorship of Zanesville Community School

BE IT RESOLVED, that the Zanesville Board of Education does hereby enter into a revised agreement of the current sponsorship of The Zanesville Community High School (IRN 009148), in accordance with the modified plans ending August 2017.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

12. Deletion of Policy #3142.01 - Evaluation Of Principals And Other Administrators

Delete Policy #3142.01 due to the language of this policy being included in Policy 1530.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

13. Policy Items for Consideration:

- 0100 Definitions
- 1530 Evaluation Of Principals And Other Administrators
- 1619.01 Privacy Protections Of Self-Funded Group Health Plans
- 1619.02 Privacy Protections Of Fully Insured Group Health Plans
- 1619.03 Patient Protection And Affordable Care Act
- 1619 Group Health Plans
- 2460 Special Education
- 3419.01 Privacy Protections Of Self-Funded Group Health Plans
- 3419.02 Privacy Protections Of Fully Insured Group Health Plans
- 3419.03 Patient Protection And Affordable Care Act
- 3419 GROUP HEALTH PLANS
- 4419.01 Privacy Protections Of Self-Funded Group Health Plans
- 4419.02 Privacy Protections Of Fully Insured Group Health Plans
- 4419.03 Patient Protection And Affordable Care Act
- 4419 Group Health Plans
- 5330.02 Procurement And Use Of Epinephrine Auto Injectors In Emergency Situations
- 5830 Student Fund-Raising
- 6605 Crowdfunding
- 8330 Student Records
- 9700 Relations With Special Interest Groups

I. REPORT/DISCUSSION ITEMS

J. BOARD COMMITTEE UPDATES

Legislative Liaison – Vicky French
Student Achievement Liaison – Scott Bunting
Audit Committee – Mike Young, Brian Swope and Fred Curry
Insurance Committee – Mike Coulson

K. CLOSING COMMENTS

L. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.
Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

M. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting